

The Park at Tanglewood Lakes Homeowners Association, Inc.

Architectural Change Request Form

Property Address: _____

Who will perform the required work: _____

Estimated Start Date: ____/____/____ Estimated Completion Date: ____/____/____

Other: _____

Materials required for proposal alteration(s) will include the following: (Please check where appropriate and describe)

_____ Paint (*Be sure to include TWO swatches for each color with paint requests*)

COLOR SCHEME CHOICE:

Body of Home – Color # _____ Color Name _____

Door-Color # _____ Color Name _____

Trim Color – White (No other colors are allowed)

_____ Fence _____

_____ Screen Aluminum _____

_____ Border _____

_____ Pavers _____

_____ Other _____

NOTE: Please be sure to ATTACH all of the following that apply to your project: (1) a copy of the contractor's specification sheet showing types, colors, styles, and size/dimensions of materials to be used, (2) either a manufacturer's brochure or photo illustrating the details of materials you wish to use, (3) a LOT SURVEY with your proposed alteration sketched on it showing exactly where your alteration will lie on your property.

Please **PRINT** Any Comments You Wish the Committee To Consider When Reviewing This Request Here:

When embarking upon any project please consider the impact that you may make to your adjacent neighbors whether temporary or permanent, be a neighbor. Remember at all times you are responsible for maintaining proper grade to your property along with the proper manner you shed water from and through your property that your residence creates. If painting please note, that it is your responsibility to verify the color in the can, and make sure it is a match to what is approved. This will save you on your hard efforts and wallet.

FOR ASSOCIATION USE ONLY DATE RECEIVED: ____/____/____ DATE REVIEWED: ____/____/____

APPROVED _____ STIPULATION(S): _____

NOT APPROVED _____ REASON(S): _____

AUTHORIZED SIGNATURE(s)

DATE: _____

DATE: _____

DATE: _____

Invalid if not
completed by:

____/____/____

This form expires 90 days after approval. You must resubmit as this form becomes null & void. Any changes made without approval are subject to a fine. This includes daily fines until completed to association satisfaction.