

REQUEST FOR REVIEW FOR ARCHITECTURAL MODIFICATION

TO: ARCHITECTURAL REVIEW BOARD – HIGHLAND GROVE ESTATES HOA, INC.

FROM (OWNER'S NAME): _____ **LOT:** _____

STREET ADDRESS: _____

NAME OF COMMUNITY: _____

DAY PHONE: _____ **EVENING PHONE:** _____

Approval is hereby requested to make the following modification(s), alteration(s), or addition(s) as described and depicted below, or on additional attached pages as necessary. Please include such detail as the dimensions, materials, color, design, location and other pertinent data. Where applicable (if you are using a contractor) you must provide Contractor Name, License and Insurance Certificate as well as scope of work to be done in detail.

MODIFICATION DESCRIPTION:

I understand and will comply to:

1. That if the modification is not completed as approved, said approval can be revoked and the modification will be required to be removed by the owner at the owner's expense.
2. That I am responsible to pay for and repair any and damage done to the common areas as a result of installation.
3. To comply with the state, county, or city building codes, and to obtain all necessary permits if applicable.
4. To abide by the decision of the ARB or Board of Directors.
5. That if the modification is not approved or does not comply, I/we may be subject to court action by the Association and that I/we shall be responsible for all reasonable attorneys' fees.
6. If the Association incurs an expense while considering the application with an outside professional (i.e. a licenses Architect) the applicant will be responsible for said fee.
7. HOMEOWNER IS RESPONSIBLE FOR LANDSCAPING, SOD, IRRIGATION & DRAINAGE.
8. COUNTY PERMITS, SET-BACK REQUIREMENTS & ENCROACHMENTS, ARE HOMEOWNERS RESPONSIBILITY. HOMEOWNER IS RESPONSIBLE FOR PERMITS & MEETING ALL CODE REQUIREMENTS.

Date of Request

Signature of Homeowner

DATE NOTIFIED _____

DATE RECEIVED _____

() DISAPPROVED _____ () APPROVED BY: _____

****** ALL APPROVED WORK MUST BE COMPLETED WITHIN 6 MONTHS OF APPROVAL OR
NEW ARB MUST BE FILED**

APPROVAL SUBJECT TO: _____