

Crystal House Condominium, Inc

Please FAX, E-MAIL or MAIL ALL FORMS PRIOR TO INTERVIEW

The following forms must be submitted for an interview:

- _____A copy of the signed contract between the buyer and seller or the lease between the tenant and the owner
- _____A copy of your picture ID must be sent for the application process.
- _____A copy of the registration for your vehicle(s)
- _____A copy of your car insurance for your vehicle(s)
- _____Tenant Screening Authorization – Check payable to JSB Property Management of \$100.00 for married couple (provided proof of marriage) and \$100.00 per adult {occupants over the age of 18} that will be living in the home or on the deed. You may fax the above documents with a copy of your check but processing will not begin until we receive your check. Application fees are non-refundable.

The completed application(s) must be submitted to the Management Office at least **30 days** prior to the expected closing date or rental move in. No interviews will be scheduled without a completed application.

Purchaser:

- All applicants must make themselves available for a personal interview prior to the Board of Director's final decision. Occupancy prior to Board approval is **prohibited**.
- Seller must provide the purchaser with a copy of the Association's Documents and Rules and Regulations; otherwise you must purchase them from the Association.
- Purchaser must bring Rules and Regulations to the interview
- Purchasers must notify Management Company with the exact closing date.

Tenant:

- All applicants must make themselves available for a personal interview prior to the Board of Director's final decision. Occupancy prior to Board approval is **prohibited**.
- Tenant must bring Rules and Regulations to the interview
- Copy of the signed contract must be sent to Management with application
- Rentals must be at least 4 months and one rental per year.

Pets:

- 1 pet per unit
- Pets must be 40lbs or less
- Must complete pet registration form

Sincerely,
JSB Property Management, Inc.
Jamie Blum

Board Member's Signature

JSB Property Management

PO Box 50373

Lighthouse Point, FL 33074

954-366-1392 phone

954-570-8919 fax

jamie@jsbprop.com

To All Unit Owners and Resident

We appreciate your cooperation!

Please Print

Name(s): _____

Unit Number _____ Home Phone: _____

Work Number: _____ Cell Phone: _____

Fax Number: _____ Email Address: _____

Emergency Contact: _____ Emergency Phone: _____

Vehicle Information:

Parking Spot/Driveway: _____

Make: _____ Color: _____ Year: _____

License Plate Number: _____

Make: _____ Color: _____ Year: _____

License Plate Number: _____

Second Home:

Address: _____

City State Zip code

Phone Number: _____